CONCENSUS
Let's live and work together

Handout 1

HOPES

FEARS

VALUES

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Handout 2

Walk around the room, talk to people ask them questions about themselves and put names beside the question of people you find to match the question.

1. I am married

2. I own a cat

3. I can drive

4. I have blue eyes

5. I sing in the shower

6. I live in a terraced house

7. I play a musical instrument

8. I sleep with a teddy bear

9. I play football

10. I love to dance

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Handout 3

LISTENING EXERCISE

Describe this picture to your partner without telling them what it is, your partner will draw the picture following your description and they will both be compared.

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Handout 4

1. Which method of community engagement have you previously used.
   Tick all that apply

Questionnaires	[ ]
Focus group	[ ]
Large community meetings	[ ]
One to one conversations	[ ]
Walk around the community and listen	[ ]
Drop box/ comment box	[ ]
Other	[ ]

Please detail

_____
_____
_____

2. What are the benefits of community consultation?

_____
_____
_____
_____

3.Howdo you use the information you have gathered?
Tick all that apply

Decide what issues to address in the community	[ ]
Put it in a drawer and forget about it.	[ ]
Publish it for all to see	[ ]
Invite ideas from wider community on how to address issue	[ ]
Use it as proof that the community is lacking	[ ]
Share it with agencies to link with their data	[ ]
Prove that the kids cause all the trouble	[ ]
Inform funding proposals	[ ]
Other	[ ]

Please detail

_____
_____
_____

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Reflection sheets

Did you find the session informative?

Could you see the benefits of the session for your local community?

Would you feel comfortable delivering this session ?

What other resources, if any, do you think you need ?

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Retaining people

Meetings

- Start and end meetings to agreed time scales.
- Use and stick to agenda.
- Well chaired so everyone has the opportunity to contribute.
- When planning meetings think of your committee members commitments eg do they work? have they children?
- Do you need childcare provision?
- Have you refreshments?
- No mobile phones to be on during meetings.
- Well ventilated / heated room.
- Information provided on parking facilities.
- Directions provided if needed.
- Disability access if needed.
- Everyone clear on their roles.

After the meeting

- Minutes are circulated in a timely manner.
- Clear indication of agreed tasks.
- Agenda, time and date of next meeting.
- Follow through on tasks and suggestions.
- Clear reason provided on why tasks have not been carried out.

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Skills Audit

Name:

I have:

Personal skills

Work skills

Additional skills

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